

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
Minutes
Regular Session - June 15, 2020 at 7:30 p.m.*Revised
Virtual Access**



CALL TO ORDER: Ms. Brennan called the meeting to order at 7:33 p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 8, 2020.

- a. Sent to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times.
- b. Posting on the District Website.
- c. Faxing to Clerk of Clinton Township.

2019/2020 DISTRICT GOALS:

1. To implement and integrate Social-Emotional Learning programs in grades Pre-K to eight by June of 2020.
2. To assess our current special services programs and services to identify strengths and needs and to create an action plan based on the results of the assessment.
3. To implement facilities upgrades and programming for safety and security in all buildings district wide to ensure the safety and security of students and staff.
4. To establish greater transparency and build trust by identifying and implementing strategies including expansion of the utility of our website, possible 2-way communication on the site, and branding of our district.

ROLL CALL:

	<i>Present</i>	<i>Absent</i>	<i>Time of arrival after the meeting has been called to order.</i>
Ms. Lana Brennan	X		
Dr. Laura Brasher	X		
Ms. Mary Beth Brooks	X		
Ms. Catherine Mary Emery	X		
Ms. Maria Grant	X		

Dr. Alison Grantham	X		
Mr. Scott Hornick	X		
Mrs. Jennifer Kaltenbach	X		
Dr. Catherine Riihimaki	X		

Present: *District Administrators:*
X Dr. Michele Cone, Superintendent of Schools
X Michael Falkowski, Interim Business Administrator/Board Secretary

Also Present: X Vito Gagliardi, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: Ms. Emery led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Ms. Riihimaki was appointed Process Guardian.

Motion to appoint Michael Falkowski Board Secretary.

	Dr. <u>Brasher</u>	Ms. <u>Brooks</u>	Ms. <u>Emery</u>	Ms. <u>Grant</u>	Dr. <u>Grantham</u>	Mr. <u>Hornick</u>	Ms. <u>Kaltenbach</u>	Dr. <u>Riihimaki</u>	Ms. <u>Brennan</u>
Motion		2 nd							1 st
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

BOARD PRESIDENT'S COMMENTS/REPORT:

- Thank you to all students, parents, teachers, staff, and admins for a great year and congratulations to our graduating 8th graders
- Acknowledgement of three retiring staff members
- Thanks to Dr. Cone and wish her well as it is her last board meeting.
- Announcement of open board seat deadline
- A statement on racism and the board's commitment to combat it.

SUPERINTENDENT'S REPORT:

Motion to approve Action Items 20-SU-029 through 20-SU-031

Dr. Michele Cone will present the following to the Board of Education:

1. Enrollment Report: 1223
2. Monthly Report:

Action Items 20-SU-029:

BE IT RESOLVED that the Board of Education accepts the enrollment and suspension reports for May as presented by Superintendent of Schools, Dr. Michele Cone.

Action Items 20-SU-030:

BE IT RESOLVED that the Board of Education hereby affirms the first reading of the recommendation of the Superintendent for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following report:

None

Action Items 20-SU-031:

BE IT RESOLVED that the Board of Education hereby affirms the second reading of the recommendation of the Superintendent for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

1. HIB Report Tracking Number 209236
2. HIB Report Tracking Number 209126

Board of Education Roll Call Vote

	Dr.	Ms.	Ms.	Ms.	Dr.	Mr.	Ms.	Dr.	Ms.
	<u>Brasher</u>	<u>Brooks</u>	<u>Emery</u>	<u>Grant</u>	<u>Grantham</u>	<u>Hornick</u>	<u>Kaltenbach</u>	<u>Riihimaki</u>	<u>Brennan</u>
Motion			2 nd					1 st	
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

FIRST RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Ms. Kate Law – Positive comment on a staff retirement. Additional comments on Black Lives Matter movement, not happy with Superintendent response.

Ms. Kelly Hill – Parent, President CTEA – Commented of Black Lives Matter movement, looks forward to working with staff, students, etc. on the issue.

Ms. Stephanie Fletcher – Parent, commented that that school’s curriculum is a mess. Commented on taking advantage of other programs that are available, teaching more about African Americans, native Americans, female, etc. accomplishments.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY:

Motion to approve BA Action Items 20-BA-044 to 20-BA-047 as presented:

Action 20-BA-044: TABLED

~~Motion to approve the following list of Board Meeting minutes as presented:~~

- ~~● March 9, 2020 - Work Session~~
- ~~● April 27, 2020 - Regular Meeting~~
- ~~● May 4, 2020 - Work Session~~
- ~~● May 11, 2020 - Regular Meeting~~

Action 20-BA-045:

Motion to approve the payment of bills in the amount of \$2,441,975.80 for the period ending June 15, 2020.

Action 20-BA-046:

BE IT RESOLVED, that the Board of Education will continue to operate as a Committee of the Whole through December 2020, with the exception of collective negotiations which will continue to be addressed through a board committee, as the Board continues to assess the efficacy and transparency of this method of operation.

Action 20-BA-047:

BE IT RESOLVED, that the Board of Education approve the following Board meeting dates:

Working Meeting Dates	Published Voting Meetings
July 20, 2020	July 27, 2020
August 17, 2020	August 24, 2020
September 10, 2020	September 21, 2020
October 5, 2020	October 19, 2020
November 16, 2020	November 23, 2020
December 14, 2020	December 21, 2020

Board of Education Roll Call Vote (ONLY ON 45, 46 & 47)

	Dr.	Ms.	Ms.	Ms.	Dr.	Mr.	Ms.	Dr.	Ms.
	<u>Brasher</u>	<u>Brooks</u>	<u>Emery</u>	<u>Grant</u>	<u>Grantham</u>	<u>Hornick</u>	<u>Kaltenbach</u>	<u>Riihimaki</u>	<u>Brennan</u>
Motion							2 nd	1 st	
Aye	X	X	X	45	X	X	X	X	X
Nay									
Abstain				46, 47					
Absent									

FACILITIES/FINANCE:

Motion to approve Action Items 20-FF-173 through 20-FF-204

Action 20-FF-173:

Motion to approve, the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy #6471 "School District Travel." Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.35.

<i>Employee/School</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging/ Meals</i>
Rothbard, Lina PMG	Multisensory Math Skills Online	7/7, 7/14, 7/21/2020	\$200.00	\$0.00	\$0.00
Rothbard, Lina PMG	Infusing OG into Workshop Teaching Online	7/16/2020	75.00	\$0.00	\$0.00
Rothbard, Lina PMG	OG Stations and Independent Work Online	7/23/2020	\$75.00	\$0.00	\$0.00

Action 20-FF-174:

WHEREAS, the Clinton Township Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Hunterdon County Educational Services Commission hereinafter referred to as HCESC offers coordinated transportation services; and

WHEREAS, the HCESC will organize and schedule routes to achieve the maximum cost effectiveness:

NOW THEREFORE, it is agreed that in consideration of prorated contract costs, plus an administration fee of 5.5% for member districts and 8.5% for non-member districts as presented to the Clinton Township Board of Education as calculated by the billing formula adopted by the HCESC's Board of Education. Said formula shall be based on a route cost divided by the student mile allocated to each participating district.

- I. The HCESC will provide the following services:
 - a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
 - b. monthly billing and invoices;
 - c. computer print-outs of student lists for all routes coordinated by HCESC;
 - d. all necessary interaction and communication between the sending district, receiving

- school, and the respective transportation contractors;
- e. constant review and revision of routes;
- f. provide transportation as requested on the formal written request; and

It is further agreed that the Clinton Township Board of Education

Will provide the HCESC with the following;

- a. requests for special transportation on approved forms to be provided by the HCESC, completed in full and signed by previously authorized district personnel;
 - b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;
- II. Additional Cost – all additional costs generated by unique requests such as mid – day runs or early dismissals will be borne by the district. All such costs must first be approved by the Clinton Township Board of Education.
- III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2020 and June 30, 2021.
- IV. Entire Agreement – this agreement and constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- V. It is understood and agreed by all parties hereto that the Board of Directors of the HCESC is not responsible for its transportation contractor’s failure to provide the services agreed upon herein. It will make every reasonable effort to provide alternative services should such a failure occur.

Action 20-FF-175:

Motion to approve, the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee</i>	<i>Program Title</i>	<i>Location</i>	<i>Date</i>
Hammond, Judi	GED760: Bargaining and Negotiations	Centenary University	Fall 2020
Hammond, Judi	GED770: School Admin Internship	Centenary University	Fall 2020
Roberto, Charles	GED510: Educational Administrative Theory	Centenary University	Fall 2020
Schultz, Kristina	5792: Refocus and Recharge: Strategies for Finding Balance in Teaching	Augustana University	Fall 2020

Action 20-FF-176:

Motion to approve a proposal from the **IDE Corporation** in the amount of \$15,640.00 to provide two four-day Introduction to the Hybrid Learning Environment Virtual Workshops for up to twenty district staff each on July 6-9, 2020 and July 20-23, 2020.

Action 20-FF-177:

Motion to approve the following technology department purchases and renewals:

Discovery Education Streaming Plus K-8	\$8250.00
Mystery Science District Membership	\$1998.00
OnCourse Lesson Planner/Curriculum Builder	\$13,697.54
Bumparmor Replacement Chromebook Cases	\$8,586.00
Learning A-Z	\$17,793.85
Typing Agent	\$2,300.00
HIBster	\$2200.00
Gizmos/Explore Learning	\$6,045.00
Lightspeed Web Filter	\$5880.00
Renaissance	\$26,992.60
Frontline - Employee Evaluation	\$8,120.85
Powerschool Performance Matters	\$9,975.00
Chromebook Refresh Grades 6 & 8 (Lease)	\$41,017.86 per year for three years
Powerschool Student Information System	\$13,633.10
Staff Laptops	\$22,475.00

Action 20-FF-178:

Motion to approve paying the **Johns Hopkins University** Center for Talented Youth and School and College Ability Test (SCAT) application and testing fees for the following students, at a cost not to exceed \$304.00, this is a total for all students.

- SID# 3909884206
- SID# 5347602815
- SID# 8963996654
- SID# 8239709981

Action 20-FF-179:

Motion to approve enrolling the following students in accelerated online math courses for the 2020-2021 school year through **Johns Hopkins University** at a cost not to exceed \$13,550.00, this is a total for all students.

- SID# 3909884206 SID# 2370744819
- SID# 5347602815
- SID# 8963996654
- SID# 8239709981

Action 20-FF-180:

Motion to approve, that the Board of Education hereby approves the contract for Professional Accounting and Auditing Services for the fiscal year ending June 30, 2021, between the Board of Education of the Clinton Township School District and Nisivoccia, LLP not to exceed \$31,000.00. In addition, any extra services will be billed at the following rate table:

<i>Staff</i>	<i>Hourly Rate</i>
Partner	\$150-\$175
Manager	\$125-\$145
Supervisor	\$125-\$145
Senior Accountant	\$110-\$125
Junior Accountant	\$ 95-\$105

Action 20-FF-181:

Motion to approve, that the Board of Education hereby authorizes the Clinton Township School District to participate in the Hunterdon County Educational Services Commission Cooperative Pricing System for the 2020-2021 school year.

Action 20-FF-182:

Motion to approve, that the Board of Education hereby appoints Health Insurance Consultant (Prescription & Dental) - **Brown & Brown Benefit Advisors, Inc.**, in addition to the district's Health Benefit Consultant at a yearly rate of \$9,000 for the 2020-2021 school year.

Action 20-FF-183:

Motion to approve, that the Board of Education hereby approves the addendum with **ESS Northeast, LLC** (DBA - Source4Teachers) for substitute staffing for the 2020-2021 school year, with the following rates:

<i>Position</i>	<i>Pay Rate</i>	<i>Bill Rate</i>	<i>Rule</i>
Full Day Substitute Teacher	\$90.00	\$123.30	
Half Day Substitute Teacher	\$45.00	\$61.65	
Full Day Substitute Paraprofessional	\$90.00	\$123.30	
Half Day Substitute Paraprofessional	\$45.00	\$61.65	
Full Day Long Term Teacher	\$135.00	\$184.95	Long Term Rate administered on Day 1, Not retroactively paid, If absent the count does Not reset, and the Long Term Rate is retained, If absence.
Half Day Long Term Teacher	\$67.50	\$92.48	Long Term Rate administered on Day 1, Not retroactively paid, If absent the count does not reset, and the Long Term Rate is retained, If absence.
Hourly Long Term Teacher	\$19.29	\$26.43	District Discretionary Rate.

Action 20-FF-184:

Motion to approve, that the Board of Education hereby approves the 2020-2021 contract with **Frontline Education** to provide IEP support services for a fee of \$16,410.64.

Action 20-FF-185:

Motion to approve, that the Board of Education hereby approves the contract with **Effective School Solutions, LLC** to provide professional behavioral support and counseling services at PMG, RVS and CTMS during the 2020-2021 school year for a total of \$ 390,000.00, as recommended by the Superintendent of Schools.

Action 20-FF-186:

Motion to approve, that the Board of Education hereby approves the 2020-2021 IDEA-B Non- Public Services Agreement with Hunterdon County Educational Services Commission (HCESC).

Action 20-FF-187:

Motion to approve, that the Board of Education hereby approves the 2020-2021 Non-Public School Security Program Agreement with Hunterdon County Educational Services Commission (HCESC) with an 8% administrative fee.

Action 20-FF-188:

Motion to approve, that the Board of Education hereby approves the 2020-2021 Non-Public Textbook Services Agreement with Hunterdon County Educational Services Commission (HCESC) with an 8% administrative fee.

Action 20-FF-189:

Motion to approve, that the Board of Education hereby approves the 2020-2021 Non-Public Nursing Services Agreement with Hunterdon County Educational Services Commission (HCESC) with at 6% surcharge.

Action 20-FF-190:

Motion to approve, that the Board of Education hereby approves the 2020-2021 Non-Public Technology Services Agreement with Hunterdon County Educational Services Commission (HCESC) with at 5% surcharge.

Action 20-FF-191:

Motion to approve a contract with Meredith Lynar; Licensed Clinical Social Worker, Independent Contractor to consult with Teaching Staff and provide direct and in-direct services for students ages 5-12 at an hourly rate of \$100.00, for the 2020-2021 school year, not to exceed 60 hours. To be paid through the IDEA preschool grant.

Action 20-FF-192:

Motion to approve a contract with Meredith Lynar; Licensed Clinical Social Worker, Independent Contractor to attend meetings and/or complete paperwork during the Districts 2019-2020 Extended School Year (ESY) program at an hourly rate of \$85.00.

Action 20-FF-193:

Motion to approve a contract with Meredith Lynar; Licensed Clinical Social Worker, Independent Contractor to provide counseling/social groups during the Districts 2019-2020 Extended School Year (ESY) program at an hourly rate of \$100.00.

Action 20-FF-194:

Motion to approve a contract with R&L DataCenters, Inc. for payroll services for the 2020-2021 school year with the following service fees:

1. The per payroll charge for services is fixed and is established upon processing requirements as listed in the contract for the term of the agreement; The per payroll charge is \$722.00;
2. There are no additional Quarterly charges;
3. If additional payrolls are requested beyond regularly scheduled payrolls, they will be prepared at a fixed cost of \$722.00 per payroll;
4. W-2 preparation and filing costs will be \$150.00 plus \$7.00 per each W-2 prepared;
5. 1099 preparation and filing costs will be \$150.00 plus \$7.00 per each 1099 prepared;
6. Programming, or additional requests/reports, which are requested by the Board and which will be sued only by the Board, which require programming will be performed/prepared at a programming rate of \$125.00 per hour or any increment thereof, and \$62.50 for each one-half hour or portion thereof. If required, an estimate of cost will be prepared prior to the commencement of any programming;
7. If on-site training, payroll support, payroll software support is requested by the Board and determined to be necessary by R&L, said training will be charged \$125.00 per hour (in 30 minute increments) including travel time. An annual allowance of 4.5 hours of initial onsite support will be provided at no charge; and
8. Any charges received by R&L for miscellaneous or ancillary services as assessed by Third Parties (for example those listed on Schedule B Miscellaneous Fees; Ceridian Tax Service) will be charges considered as "pass-through" to the Board, that is, not charges of R&L to the extent that same fees are not the result of any untimely forwarding of requisite data by R&L DataCenters, Inc. to Ceridian Tax Service or charges to previously forwarded data which are not the direct result of actions of the Board.
9. Any fees charged to the Board by Third Parties as miscellaneous or ancillary services (for example Schedule B Tax Service Miscellaneous Fees; Ceridian Tax Service), whether directly to the Board or "passed through" R&L will be considered as assessed by Third Parties to , agreed by , and obligations of

the Board, and not as fees of or by R&L.

Action 20-FF-195:

Motion to approve the agreement with Maschio’s Food Services for the 2020-2021 school year as follows: This is the 3rd renewal of a five year contract and can be terminated at any time.

ADDENDUM TO AGREEMENT, made by and between Clinton Township Board of Education whose office is located at 128 Cokesbury Road, Lebanon, NJ (hereinafter referred to as the “LEA”(Local Education Agency)) and Maschio’s Food Services, Inc., a NJ Corporation having its principal place of business at 191 Rt. 206 North, Suite 4, Flanders, NJ 07836.

WHEREAS, the LEA and Maschio’s entered into a contract for a food service program:

WHEREAS, the LEA has found that Maschio’s is performing the services under the contract in an effective and efficient manner;

NOW THEREFORE, in consideration of the premises and mutual covenants herein contained, the LEA and Maschio’s agree as follows:

Article I: Federal and State Required Language

A. DURATION OF ADDENDUM

- 1) This addendum begins on July 1, 2020 and ends on June 30, 2021.

B. MANAGEMENT FEE(S)/GUARANTEES

1) **MANAGEMENT FEE**

It is the intent of the Local Education Agency to award the food service contract on a flat management fee basis. The Local Education Agency shall pay Maschio's annual management fee in the amount of \$18,720.00. The management fee shall be payable in monthly installments of \$1,8720.00 per month commencing on September 1, 2020 and ending June 30, 2021. This fee is increasing 2% from last year.

2) **GUARANTEE RETURN(Break Even)**

Break Even Budget: FSMC estimates that SFAs Total Food Service Costs for the Current Year shall not exceed gross receipts for the current year for those items of revenue and expense set forth in the projected Food Service Budget attached hereto as Exhibit A.

Minimum Lunch Price

Elementary Schools	\$2.95
Middle Schools	\$3.20

Action 20-FF-196:

Motion to approve July 1, 2020 - June 20, 2021 contract for Professional Legal Services with Porzio, Bromberg and Newman, 100 Southgate Parkway, Morristown, NJ at an hourly rate of \$195.00 for attorney time.

Action 20-FF-197:

Motion to approve the purchase of seven (7) Hydroxyl Generators from Bio-Shine at a total cost of \$17,837.49.

Action 20-FF-198:

WHEREAS, at the Board of Education’s May 11, 2020 meeting, the Board approved a proposed settlement with the Lebanon Borough Board of Education with regard to Lebanon Borough’s Petition before the Commissioner of Education seeking to sever the existing sending-receiving agreement between the parties, and allowing the phase out of Lebanon Borough’s 7 th and 8 th grade students,

beginning in the 2021-22 school year, in order that they may attend the Town of Clinton Public Schools;
and

WHEREAS, the Lebanon Borough Board of Education approved a similar resolution at its June 4, 2020 Board meeting, with regard to the settlement and requisite public comment period, given that any such settlement requires such a comment period and the approval of the Commissioner of Education,

NOW THEREFORE BE IT RESOLVED that the Board of Education opens the public comment period, in accordance with N.J.A.C. 6A:3-6.1, and formally announces the following:

The record for public comment will be open for twenty days from today. Comments should be addressed to the Commissioner of Education, c/o Director, Office of Controversies and Disputes, New Jersey Department of Education, 100 River View Plaza, PO Box 500, Trenton, New Jersey 08625-0500. Comments shall not exceed 10 pages in length, shall be served on all parties to the case, shall include proof of such service when filed with the Commissioner, and shall specifically address the following statutory standard for the Commissioner's review of applications for change in designation, allocation, or apportionment: "Comments shall address the question of whether the proposed change in designation, allocation, or apportionment will result in a substantial negative impact in any of the affected school districts in one or more of the following areas: educational and financial implications; quality of education received by students; and racial composition of the student populations." Comments must be served on the Commissioner of Education as set forth above, the Lebanon Borough Board of Education and the Clinton Township Board of Education, in person or by mail in accordance with N.J.A.C. 6A:3-1.2 and 1.3.

Action 20-FF-199:

Motion to approve change order #001 in the amount of \$7,150.00, change order #002 in the amount of \$28,404.62, and change order #003 in the amount of \$2,827.73 for Amco Enterprises for the HVAC system at the Patrick McGaheeran School. These change orders adjust the amount of the contract from \$266,900.00 to \$305,282.35.

Action 20-FF-200:

Motion to approve Interflex Payments, LLC DBA Ameriflex ("Ameriflex") to provide Cobra Administrative Services for the district for 2020-2021 school year.

Action 20-FF-201:

WHEREAS, N.J.S.A. 18A: 21-2 and N.J.S.A. 18A: 7G-13 permit a Board of Education to establish and deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Clinton Township Board of Education will deposit anticipated current year unexpended funds into the Capital Reserve Account at year end, and

WHEREAS, the Clinton Township Board of Education has determined that an amount not to exceed \$1,000,000* is available for such purpose of transfer, and

NOW THEREFORE BE IT RESOLVED, by the Clinton Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

*This resolution is an estimate of the amount listed in the resolution which is determined after the school year is closed. Projects for this deposit are planned and determined for next year to replenish what was used last school year.

Action 20-FF-202:

WHEREAS, N.J.S.A. 18A: 21-2 and N.J.S.A. 18A: 7G-13 permit a Board of Education to establish and deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Clinton Township Board of Education will deposit anticipated current year unexpended funds into the Maintenance Reserve Account at year end, and

WHEREAS, the Clinton Township Board of Education has determined that an amount not to exceed \$500,000* is available for such purpose of transfer, and

NOW THEREFORE BE IT RESOLVED, by the Clinton Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

*This resolution is an estimate of the amount listed in the resolution which is determined after the school year is closed.

Action 20-FF-203:

that the Board of Education hereby approves the submission of the 2020-2021 Security Drill Statement of Assurance to the Executive County Superintendent.

Action 20-FF-204:

Motion to authorize the following signatures for money market, checking and savings accounts:

Note these changes will not go into effect until July 1, 2020.

Regular Checking Account – Investors Savings Bank, N.A. (3 signatures required)

Authorized Signatures:

Board President/Treasurer/Business Administrator
Lana Brennan/Judy Favino/Mark Kramer

Payroll Account – Investors Savings Bank, N.A. (2 signatures required):

Authorized Signatures:

Business Administrator/Superintendent/Treasurer
Mark Kramer/Dr. Johanna Ruberto /Judy Favino

Payroll Agency Account – Investors Savings Bank, N.A. (2 signatures required):

Authorized Signatures:

Business Administrator/Superintendent/Treasurer
Mark Kramer/Dr. Johanna Ruberto/Judy Favino

Unemployment Trust Account – Investors Savings Bank, N.A. (2 signatures required):

Authorized Signatures:

Business Administrator/Superintendent/Treasurer
Mark Kramer/Dr. Johanna Ruberto/Judy Favino

Capital and Capital Reserve Accounts – Investors Savings Bank, N.A. (3 signatures required):

Authorized Signatures:

Business Administrator/Superintendent/Treasurer
Mark Kramer/Dr. Johanna Ruberto/Judy Favino

Employee Flexible Spending Account – Investors Savings Bank, N.A. (2 signatures required):

Authorized Signatures:

Business Administrator/Superintendent/Treasurer
Mark Kramer/Dr. Johanna Ruberto/Judy Favino

Cafeteria Account – Investors Savings Bank, N.A. (2 signatures required):

Authorized Signatures:

Business Administrator/Superintendent/Treasurer
Mark Kramer/Dr. Johanna Ruberto/Judy Favino

Clinton Township School Activities – Investors Savings Bank, N.A. (2 signatures required)

Authorized Signatures Spruce Run School:

Principal/Business Administrator/Superintendent
Alexa Ingram/Mark Kramer/Dr. Johanna Ruberto

Authorized Signatures Round Valley School:

Principal/Business Administrator/Superintendent
Mary Postma/Mark Kramer/Dr. Johanna Ruberto

Authorized Signatures Patrick McGaheeran School:

Principal/Business Administrator/Superintendent
Melissa Goad/ Mark Kramer/Dr. Johanna Ruberto

Authorized Signatures Clinton Township Middle School:

Principal/Business Administrator/Superintendent
Judith Hammond/ Mark Kramer/Dr. Johanna Ruberto

Clinton Township School District Petty Cash – Investors Savings Bank, N.A. (2 signatures required)

Authorized Signatures District Office:

Business Administrator/Superintendent
Mark Kramer /Dr. Johanna Ruberto

Dr.	Ms.	Ms.	Ms.	Dr.	Mr.	Ms.	Dr.	Ms.
<u>Brasher</u>	<u>Brooks</u>	<u>Emery</u>	<u>Grant</u>	<u>Grantham</u>	<u>Hornick</u>	<u>Kaltenbach</u>	<u>Riihimaki</u>	<u>Brennan</u>

Motion	1 st					2 nd			

Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

PERSONNEL:

Motion to approve Action Items 20-P-263 through 20-P-294

Action 20-P-263:

Motion to approve Brandon Flanigan, Summer Technology Helper, at an hourly rate of \$15.00, effective on or about June 22, 2020 through August 30, 2020.

Action 20-P-264:

Motion to approve Nicole Hauck, Summer Technology Helper, at an hourly rate of \$15.00, effective on or about June 22, 2020 through August 28, 2020.

Action 20-P-265:

Motion to approve the attached movement across the salary guide for the following certificated staff effective September 15, 2017.

Action 20-P-266:

Motion to approve the attached movement across the salary guide for the following certificated staff effective September 15, 2018.

Action 20-P-267:

Motion to approve the attached movement across the salary guide for the following certificated staff effective February 15, 2018.

Action 20-P-268:

Motion to approve the attached movement across the salary guide for the following certificated staff effective September 15, 2019.

Action 20-P-269:

Motion to approve the attached movement across the salary guide for the following certificated staff effective February 15, 2019.

Action 20-P-270:

Motion to approve that the Board of Education hereby authorizes the Superintendent/Interim Superintendent to take appropriate action to effectuate any necessary emergent hires in order to address any unfilled summer positions that may occur between today and the date of the next Board meeting so that the District's schools are appropriately staffed to provide support and instruction during the 2020 Extended School Year (ESY) program. Any such emergent hires are subject to ratification and approval by the Board at its next regularly scheduled meeting.

Action 20-P-271:

Motion to approve the following specified substitute rates for the 2020-2021 school year:

Nurse	\$200.00/day	Lunch Aide	\$11.00/hour
Secretary	\$ 11.00/hour	Bus Aide	\$15.00/hour
Custodian	\$ 17.00/hour	Mail Courier	\$11.00/hour
Nurse Assistant	\$ 11.00/hour		

Action 20-P-272:

Motion to accept with regret the resignation of **John Mazuca**, Supervisor of Buildings and Grounds effective June 12, 2020. PCR#0000014

Action 20-P-273:

Motion to approve **Timothy Epps** as Acting Supervisor of Buildings & Grounds at a stipend amount of \$400.00/week beginning June 15, 2020 pending further action by the Board of Education. PCR#0000261

Action 20-P-274:

Motion to approve a Memorandum of Agreement (“MOA”) with the CTEA fully resolving a Level 3 Grievance filed on or about May 12, 2020, and, pursuant to the terms and conditions of the MOA, hereby directs the Administration to have payment issued to Employee No. 49894116, in the amount of \$7,654.98, less the deduction of said Employee’s health insurance premium contributions, in the amount of \$970.00, with such payment to be made on the next pay period occurring within fifteen (15) days following the approval and full execution of this MOA by both the Board and the CTEA, as recommended by the Superintendent.

Action 20-P-275:

Motion to approve Marianne Stokes to be paid for the Retro Salary project at the employee’s OT hourly rate of \$51.79 for 120 hours to be paid in 2 installments July 30, 2020 and upon completion of the project.

Action 20-P-276:

Motion to approve Claudia Cantelmi to be paid for the Retro Salary project at the employee’s OT hourly rate of \$50.77 for 120 hours to be paid in 2 installments on July 30, 2020 and upon completion of the project.

Action 20-P-277:

Motion to accept with regret the resignation of **Denisa Sameiro**, Lunch/Recess Monitor effective June 30, 2020. PCR#0000014

Action 20-P-278:

Motion to approve **Erin Evans** for the position of Teacher Grade 2, FTE=1.0, Step F, MA in Field +15 at an annual salary of \$67,842.00 effective August 31, 2020 through June 30, 2021. PCR#0000145
(Pending clearance from criminal history and background check.)

Action 20-P-279:

Motion to approve **Taylor Gibson** for the position of Teacher, Grade 1, FTE=1.0, Step A, BA at an annual salary of \$57,192.00 effective August 31, 2020 through June 30, 2021. PCR#0000272
(Pending clearance from criminal history and background check.)

Action 20-P-280:

Motion to approve **Margaret Loughman** for the position of Teacher Grade 3, FTE=1.0, Step B, BA, at an annual salary of \$58,292.00 effective August 31, 2020 through June 30, 2021. PCR#0000181
(Pending clearance from criminal history and background check.)

Action 20-P-281:

Motion to approve Megan McGregor for the position of Teacher Grade 4, FTE=1.0, Step C, MA in F, at an annual salary of \$63,142.00 effective August 31, 2020 through June 30, 2021. PCR#0000184
(Pending clearance from criminal history and background check.)

Action 20-P-282:

Motion to approve Mary Meyer for the position of Teacher Grade 2, FTE=1.0, Step K, MA in F, at an annual salary of \$67,792.00 effective August 31, 2020 through June 30, 2021. PCR#0000273
(Pending clearance from criminal history and background check.)

Action 20-P-283:

Motion to approve Julia Mueller for the position of In Class Support Grade 2, FTE=1.0, Step A, BA, at an annual salary of \$57,192.00 effective August 31, 2020 through June 30, 2021. PCR#0000274
(Pending clearance from criminal history and background check.)

Action 20-P-284:

Motion to approve Susan Simonelli for the position of Teacher Lit Support, FTE=0.64, Step A, BA, at an annual salary of \$36,602.88 effective August 31, 2020 through June 30, 2021. PCR#0000275
(Pending clearance from criminal history and background check.)

Action 20-P-285:

Motion to amend prior motion 20-P-243 dated May 11, 2020 for **Employee #49894116** to adjust return from leave of absence date on or about May 28, 2020. PCR# 0000226

Action 20-P-286:

Motion to approve the following staff members to participate in the District's Summer CST Evaluation period from July 1, 2020 through August 22, 2020.

<i>Name</i>	<i>Position</i>	<i>Hourly Rate</i>
Bradford, Maggie	Spec. Ed. Teacher	\$ 28.62
Butler, Carolyn	Gen. Ed. Teacher	\$ 28.62
Carew, Tracy	Spec. Ed. Teacher	\$ 28.62
Chipman, Courtney	Gen. Ed. Teacher	\$ 28.62
Chynoweth, Marlene	Gen. Ed. Teacher	\$ 28.62
Comly, Patricia	Gen. Ed. Teacher	\$ 28.62
Dmuchowski, Angela	Spec. Ed. Teacher	\$ 28.62
Ferri, Ronda	Spec. Ed. Teacher	\$ 28.62
Forman, Jennie	Lit. Sup. Teacher	\$ 28.62
Gallo, Kelly	Spec. Ed. Teacher	\$ 28.62
Greco, Dean	Gen. Ed. Teacher	\$ 28.62
Harbison, Kerri	Gen. Ed. Teacher	\$ 28.62
Hill, Chelsea	Spec. Ed. Teacher	\$ 28.62
Hill, Kelly	Gen. Ed. Teacher	\$ 28.62
Johnson, Judith	Gen. Ed. Teacher	\$ 28.62
Kinkead, Jean	Math Support Teacher	\$ 28.62

Knapp, Kristina	Spec. Ed. Teacher	\$ 28.62
Layton, Ellen	Spec. Ed. Teacher	\$ 28.62
Major, Michelle	Gen. Ed. Teacher	\$ 28.62
McRae, Kristin	Spec. Ed. Teacher	\$ 28.62
Monge, Julia	Spec. Ed. Teacher	\$ 28.62
Niebuhr, Lauren	Spec. Ed. Teacher	\$ 28.62
Nish, Laura	Spec. Ed. Teacher	\$ 28.62
Nugent, Danielle	Spec. Ed. Teacher	\$ 28.62
O'Connor, Caitlin	Spec. Ed. Teacher	\$ 28.62
Partridge, Jessica	Gen. Ed. Teacher	\$ 28.62
Petrucelli, Kelly	Gen. Ed. Teacher	\$ 28.62
Rolak, Shannon	Gen. Ed. Teacher	\$ 28.62
Rosa, Stephanie	Spec. Ed. Teacher	\$ 28.62
Rothbard, Lina	Spec. Ed. Teacher	\$ 28.62
Smith, Amanda	Spec. Ed. Teacher	\$ 28.62
Snee, Julie	Gen. Ed. Teacher	\$ 28.62
Stanley, Heather	Spec. Ed. Teacher	\$ 28.62
Tarriff, Richard	Gen. Ed. Teacher	\$ 28.62
Tepper, Julie	Spec. Ed. Teacher	\$ 28.62

Action 20-P-287:

Motion to approve the following Teacher's Assistants to participate in the District's Summer Extended School Year (ESY) from July 1, 2020 through August 22, 2020.

<i>Name</i>	<i>Title</i>	<i>Rate per hour</i>
Chakraborty, Mala	Teaching Assistant	\$18.00
Johnson, Noelle	Teaching Assistant	\$18.00
Junge, Mary	Teaching Assistant	\$18.00
Rivas, Jaclyn	Teaching Assistant	\$18.00
Zundel, Kimberly	Teaching Assistant	\$18.00

Action 20-P-288:

Motion to approve the following staff members to participate in the District's Summer CST Evaluation period from July 1, 2020 through August 22, 2020.

<i>Name</i>	<i>Title</i>	<i>Rate per hour</i>
Collins, Kathleen	Psychologist	\$ 66.70
Flanigan, Dianne	Social Worker	\$ 66.70
Glover, Michaela	Speech Therapist	\$ 49.54
Greenstein, Laura	LDT-C	\$ 45.88
Menzie, Tracy	Psychologist	\$ 67.05
Slagus, Joan	Occupational Therapist	\$ 60.45
Squindo, Kendra	Social Worker	\$ 58.87

Action 20-P-289:

Motion to approve the following staff members to participate in the District's Summer CST Evaluation period from July 1, 2020 through August 22, 2020.

<i>Name</i>	<i>Title</i>	<i>Hourly Rate</i>
Frey, Carole	Counselor	\$ 50.75
Christina Giordano	Counselor	\$ 48.42
Greg James	Counselor	\$ 64.91
Kerry Mueller	Counselor	\$ 66.70
Alex Ruttenberg	Counselor	\$ 51.99

Action 20-P-290:

Motion to approve the following school nurses for 2020 summer work at the following specified hourly rate of pay, not to exceed 32.5 hours:

<i>Name</i>	<i>Title</i>	<i>Hourly Rate</i>
Dombrowski, Caitlin	Nurse	\$ 43.42
Domenic, MaryAnna	Nurse	\$ 46.99
Jentsch, Lori	Nurse	\$ 44.99
Kane, Catherine	Nurse	\$ 60.03
Teitelbaum, Anne	Nurse	\$ 46.67

Action 20-P-291:

Motion to approve the recommendation of the Superintendent of Schools for the following 2020-2021 assignments of staff. (*Schedules A- G*)

Action 20-P-292:

Motion to approve the following summer custodians at the rate of \$17.00 per hour, effective July 1, 2020 for the 2020-2021 school year:

**Christopher, Evan
Schultz, Alan**

Action 20-P-293:

Motion to amend prior motion 19-PN-038 dated August 16, 2018, to correct the salary and step for Amanda Murphy from MA, Step A to MA in F, Step A at a salary of \$56,090.00.

Action 20-P-294:

Motion to approve Mark Kramer for the position of Interim Business Administrator at a salary of \$500.00 a day for four (4) days a week, not to exceed \$130,000.00 annually effective July 1, 2020.

Ms. Grant commented on the great job Mr. John Mazuka, Supervisor of Buildings and Grounds did for the school and felt this was big loss for the school and unfortunate Mr. John Mazuka has resigned.

Board of Education Roll Call Vote

Dr. Ms. Ms. Ms. Dr. Mr. Ms. Dr. Ms.

	<u>Brasher</u>	<u>Brooks</u>	<u>Emery</u>	<u>Grant</u>	<u>Grantham</u>	<u>Hornick</u>	<u>Kaltenbach</u>	<u>Riihimaki</u>	<u>Brennan</u>
Motion		1 st						2 nd	
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain				265 to 269					
Absent									

POLICY:

None

CURRICULUM:

Action Items 20-CUR-042 through 20-CUR-46

Action 20-CUR-042:

Motion to approve the Clinton Township School District 2020-2021 instructional materials list, problem-based learning unit list, mentor text list, CST instructional materials list, assessment list, and accommodations list.

Action 20-CUR-043:

Motion to approve the Clinton Township School District 2020-2021 course list.

Action 20-CUR-044:

Motion to adopt the following curricula for the 2019-2020 school year to align with the current state standards:

- World Language, Grades K-8

Action 20-CUR-045:

Motion to approve the CTSD School Health-Related Closure Preparedness Plan as required by NJDOE.

Action 20-CUR-046:

Motion to approve paying **Laura Jaw** for preparing and facilitating a four-day Responsive Classroom remote training for district staff in August 2020, at the specified hourly rate of \$50.27 per hour, not to exceed 42 hours or \$2,111.34.

Board of Education Roll Call Vote

	Dr.	Ms.	Ms.	Ms.	Dr.	Mr.	Ms.	Dr.	Ms.
	<u>Brasher</u>	<u>Brooks</u>	<u>Emery</u>	<u>Grant</u>	<u>Grantham</u>	<u>Hornick</u>	<u>Kaltenbach</u>	<u>Riihimaki</u>	<u>Brennan</u>
Motion			2 nd			1 st			
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									

Absent									
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NEGOTIATIONS-CTAA/CTEA:

Lana Brennan, Catherine Riihimaki, Alison Grantham, Laura Brasher

No Update

Ad-hoc Committee for Superintendent Search:

Laura Brasher, Lana Brennan, Catherine Riihimaki, Jennifer Kaltenbach

Dr. Brasher updated the Board on the search of a permanent Superintendent.

Motion to approve the code of conduct as attached, for the running of virtual meetings during the current State of Emergency.

	Dr. <u>Brasher</u>	Ms. <u>Brooks</u>	Ms. <u>Emery</u>	Ms. <u>Grant</u>	Dr. <u>Grantham</u>	Mr. <u>Hornick</u>	Ms. <u>Kaltenbach</u>	Dr. <u>Riihimaki</u>	Ms. <u>Brennan</u>
Motion					1 st			2 nd	
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

OLD BUSINESS:

Ms. Grant thanked Dr. Cone for her service to Clinton Township School District. Ms. Grant also recognized the students from CTSD who were at the top of their class at Hunterdon North. Ms. Grant also recognized the student who organized the protest.

NEW BUSINESS:

Dr. Riihimaki commented on the agenda at the Hunterdon County SBA meeting.

Dr. Grantham commented on School Boards training she attended.

SECOND RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Penny McFadden – Thanked the Board for continuing the committee as a whole.

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include Personnel and Legal.

WHEREAS, the length of the Executive Session is estimated to be 60 minutes, after which the meeting shall reconvene and proceed with business wherein action may be taken.

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

Motion made by Dr. Grantham, seconded by Ms. Kaltenbach, to move to the Executive Session at 8:52 pm(time).

Yes- 9 No-0 .

Voice vote yes. Motion Carried.

Motion made by Dr. Riihimaki., seconded by Ms. Brooks, to reconvene public session 9:22 pm(time).

Yes- 9 No-0

Voice vote yes. Motion Carried.

Action 20-BA-48

Motion to correct the Budget Adoption motion approved at the April 27, 2020 Board Meeting to adjust the Local Tax Levy from \$24,238,006 to \$24,238,903 to conform with Local Tax Levy approved by the Department of Education:

WHEREAS, the 2020-2021 budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A. 18A:7A -11 and to provide curriculum and instruction which will enable

all students to achieve the Core Curriculum State Standards; and

WHEREAS, the 2020-2021 budget is in compliance with the requirements set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A;

THEREFORE, BE IT RESOLVED the Clinton Township Board of Education approves the 2020-2021 budget in the amount of \$29,878,741 as follows:

General Fund.	\$27,202,006
Special Revenue Fund	\$568,654
Debt Service	\$2,108,081
Total Budget:	\$29,878,741

BE IT FURTHER RESOLVED that the Clinton Township Board of Education will use Banked Cap to exceed the 2% tax levy cap in the amount of \$276,737 in accordance with N.J.A.C. 6A:23A-10.3(b), to support the general operations of the 2020-2021 school year budget and for which the need will be complete by the end of the budget year and will not be deferred or incrementally completed over a longer period of time; and

BE IT FURTHER RESOLVED to acknowledge that the 2020-2021 budget as described above results in a general fund tax levy in the amount of \$24,238,903 and a debt service tax levy in the amount of \$2,108,081.

BE IT FURTHER RESOLVED to acknowledge that the 2020-2021 budget as described above includes use of Maintenance Reserve in in the amount of \$185,000, and further authorize the Business Administrator to transfer funds from Maintenance Reserve to the General Fund in the amount of \$185,000.

BE IT FURTHER RESOLVED to acknowledge that the 2020-2021 budget as described above includes use of Capital Reserve in in the amount of \$313,655, and further authorize the Business Administrator to transfer funds from Capital Reserve to the General Fund in the amount of \$313,655.

	<u>Dr.</u>	<u>Ms.</u>	<u>Ms.</u>	<u>Ms.</u>	<u>Dr.</u>	<u>Mr.</u>	<u>Ms.</u>	<u>Dr.</u>	<u>Ms.</u>
	<u>Brasher</u>	<u>Brooks</u>	<u>Emery</u>	<u>Grant</u>	<u>Grantham</u>	<u>Hornick</u>	<u>Kaltenbach</u>	<u>Riihimaki</u>	<u>Brennan</u>
Motion	1 st				2 nd				
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

Motion to approve the 2020-2021 revised Municipal Tax Levy Payment Schedule to reflect the \$24,238,903 Local Tax Levy:

DATE	AMOUNT DUE
July 15, 2020	\$2,423,890.30
August 15, 2020	\$2,423,890.30
September 15, 2020	\$2,423,890.30
October 15, 2020	\$2,423,890.30
November 15, 2020	\$2,423,890.30
December 15, 2020	\$2,423,890.30
January 15, 2021	\$2,423,890.30
February 15, 2021	\$2,423,890.30
March 15, 2021	\$2,423,890.30
April 15, 2021	\$2,423,890.30
TOTAL CURRENT EXPENSE	\$24,238,903.00

DATE	AMOUNT DUE
July 1, 2020 - Debt Service	\$461,541.00
January 1, 2021 - Debt Service	\$1,646,540.00
TOTAL DEBT SERVICE	\$2,108,081.00

	Dr.	Ms.	Ms.	Ms.	Dr.	Mr.	Ms.	Dr.	Ms.
	<u>Brasher</u>	<u>Brooks</u>	<u>Emery</u>	<u>Grant</u>	<u>Grantham</u>	<u>Hornick</u>	<u>Kaltenbach</u>	<u>Riihimaki</u>	<u>Brennan</u>
Motion					1 st		2 nd		
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

ADJOURNMENT:

Action 20-AJ-021:

Motion made by Dr. Riihimaki, seconded by Ms. Kaltenbach, to adjourn the meeting of the Clinton Township School District at 9:34 pm.

Yes- 9 No-0

Voice Vote Yes. Motion Carried.

Respectfully Submitted,



Mark Kramer
School Business Administrator/Board Secretary

Board of Education Approved:
August 24, 2020